

**IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION – REMINDER 2**

Date: 21-11-2018

Dear Shareholder(s),

**Sub: Mandatory update of PAN and Bank details against your share holding & Transfer of shares compulsorily in Demat mode w.e.f. 05-12-2018**

Pursuant to SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20<sup>th</sup> April, 2018, shareholders whose ledger folios do not have/incomplete details with respect to PAN and Bank Account particulars are mandatorily required to furnish these details to the Issuer Company/RTA for registration in the folio. **As per our records, your folio needs to be updated with the PAN / Complete Bank Account details so that the investments held by you are in compliance with the aforementioned circular.**

You are hence requested to submit the following documents within 21 days of receipt of this communication:

- Enclosed Form duly filled in and signed by all the shareholders.
- Self-Attested Copy of Pan Card of all the shareholders,
- Cancelled Cheque Leaf with Name (if name is not printed on cheque – Bank attested copy of first page of pass book) of all the shareholders and
- Address Proof (self-attested copy of Aadhaar-Card of all the shareholders)

**Transfer of shares compulsorily in Demat mode:**

Please note that the as per amended Regulation 40(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 amended vide SEBI Notification No. SEBI/LAD- NRO/GN/2018/24 dated June 8, 2018, effective from December 5, 2018; securities of the listed companies can be transferred (except in case of transmission or transposition) only in the dematerialized form. You are hence requested to get your physical shares dematerialized urgently as with effect from December 5, 2018, except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form. For ease of reference, the procedure of dematerialisation of shares is available at the following links:

- <https://nsdl.co.in/services/demat.php>
- <https://www.cdslindia.com/investors/q-and-a.html>

In case if you have any queries or need any assistance in this regard, please contact:

The Company Secretary  
**Genus Power Infrastructures Limited**  
 SPL-3, RIICO Industrial Area,  
 Sitapura, Tonk Road,  
 Jaipur-302022 (Rajasthan) (India)  
 Tel.: (0141) 7102412; (0141) 7102400/500  
 Email-Id : cs@genus.in  
 Website : www.genuspower.com

Registrar & Share Transfer Agent  
**NICHE TECHNOLOGIES PVT. LTD.**  
 3A, Auckland Place, 7th Floor, Room No. 7A & 7B  
 Kolkata - 700017  
 Tel.: (033) 2280 - 6616 / 17 / 18  
 Email ID: nichetechpl@nichetechpl.com  
 Website: www.nichetechpl.com

Thanking you,

For and by order of the Board of Directors of  
**Genus Power Infrastructures Limited**

Sd/-  
**(Ankit Jhanjhari)**  
 Company Secretary

**Genus Power Infrastructures Limited**  
 (A Kailash Group Company)  
**Corporate Identity Number**  
 L51909UP1992PLC051997

**Corporate Office:**  
 SPL-3, RIICO Industrial Area, Sitapura, Tonk  
 Road, Jaipur-302022, (Raj.), India  
**T.** +91-141-7102400/500  
**F.** +91-141-2770319, 7102503  
**E.** cs@genus.in • **W.** www.genuspower.com

**Registered Office:**  
 G-14, Sector-63, Noida,  
 Uttar Pradesh-201307 (India)  
 Telefax +91-120-4227116  
**E.** cs@genus.in

To  
**NICHE TECHNOLOGIES PVT. LTD.**  
 3A, Auckland Place  
 7th Floor, Room No. 7A & 7B  
 Kolkata - 700 017

Dear Sir / Madam,

**Unit: Genus Power Infrastructures Limited**

**Folio No. :**

**I/we hereby furnish our folio details along with PAN and Bank Account details for update in your records.**

I/we are enclosing herewith:

- 1) Self-attested copies of PAN Cards of all the Shareholder(s),
- 2) Original cancelled cheque leaf with name (if name is not printed on cheque - Bank attested copy of the first page of the pass book of the bank) and
- 3) Address Proof viz., Aadhaar Card of all the shareholder(s), duly self attested, as required for updation of the details:

<b>Folio No.</b>	
<b>Address of the sole/first named shareholder as per the share certificate</b>	
<b>Mobile No.</b>	
<b>E-Mail ID</b>	

**Bank Account Details of Sole/First Shareholder: (for electronic credit of dividends)**

<b>Name of the Bank</b>			
<b>Name of the Branch</b>			
<b>Account Number</b> (as appearing in your cheque book)			
<b>Account Type</b> (Please tick as applicable)	<b>Saving</b>	<b>Current</b>	<b>Cash Credit</b>
<b>9 Digit MICR Number</b> (as appearing on the MICR cheque issued by the bank)	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>11 Digit IFSC Code</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>

	Name	PAN	Signature
<b>First Holder</b>			
<b>Joint Holder1</b>			
<b>Joint Holder2</b>			

**Date:**

**Place:**

**NB:** The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.